

5683/Address

11/8/13

Disty No. 2129 Dated 31/7/13
The Registrar Co-operative Societies
Govt of Delhi Parliament Street
New Delhi.

Government of NCT of Delhi
Department of Information Technology
9th Level, B-Wing, Delhi Secretariat, P. Estate, New Delhi.

F.No.: F1(2)/2009/IT/4550-4575

Date: 25/07/13

CIRCULAR

Department of Information Technology, GNCTD is organizing a **05 days residential training programme** on "e-Governance Project Management" in association with National Institute for Smart Government (NISG). The details of said training program are as:-

Date: 28th August, 2013 to 1st September, 2013

Location: Jodhpur, Rajasthan

Nominations are invited from **Middle and Senior level officers**. Department of Information Technology, GNCTD will bear the expenditure related to the training (including boarding/lodging). Travel expenses would be borne by the concerned nominating department(s).

It is requested to send the nominations of officers in the prescribed format (attached as Annexure-I) to attend the said training programme latest by **10th August, 2013** to Dept of Information Technology, GNCTD. It is also requested to forward scanned copy of the nomination form to email puja.b@semt.gov.in.

For any other queries related to this programme, you may contact **Ms. Puja Barthakur, Consultant (SeMT) at Mobile No: 9560718832.**

(Ajay Chagti)
Additional Secretary (IT)

To

Secy (Co-op) / RCS
Addl. RCS
DR (Comp)

- 1. All Principal Secretaries/Secretaries/HODs/Heads of Autonomous Bodies/Agencies

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- 1. Programmer (IT) for uploading the Circular on the website of IT Dept, GNCTD

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**Nomination form for "Project Management" on e-Governance training programme
scheduled in August, 2013**

1.) Details of Nominee:-

a.) Individual Details	
Name of the officer	
Designation of Officer	
Department Name	
Office Location	
Email id:	
Mobile No. & other contact details	
b.) Work Function Details	
Present Job Assignment including involvement in IT/e-Governance/Project Management initiatives, if any	

Signature of the H.O.D nominating the participant

(Name and Designation)