

**Manual-8**

**A Statement of Boards, council, committees and other bodies constituted**

**List of boards, councils, committees etc.**

<b>S.No.</b>	<b>Name and address of the Body</b>	<b>Main Functions of the Body</b>	<b>Constitution of the Body</b>	<b>Date of Constitution</b>	<b>Date Up to which valid</b>	<b>Whether meetings open to public</b>	<b>Whether minutes accessible to public</b>	<b>Frequency of meetings</b>	<b>Remarks</b>
<b>1.</b>	Committee of Education fund	Training to Coop. Societies	11 members are given para at "A"	09.11.2020	For a period of 3 years	No	Yes	Twice/Thrice in a year	
<b>2.</b>	Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi.	To examine and recommend the names of eligible members to DDA for draw of lots for allotment of flats.	5 Committee members are given at para "B"	As per DCS Act, 2003	As per DCS Act, 2003	No	No	As & when convenient	
<b>3.</b>	Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi.	Committee of Reconstitution	3 Committee members are given at para "C"	22.05.2020	Continues Process	No	No	As & when convenient	
<b>4.</b>	Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi.	Settlement and Execution Expense Fund Committee	9 Committee Members are given at para "D"	Continues Process	Continues Process	No	No	As & when convenient	

**A) Member Details: Committee of Education Fund**

Every co-operative society shall credit a sum calculated at the rate of two percent of its net profit every year subject to a maximum of fifty thousand rupees as contribution to the Co-operative Education Fund maintained by the Registrar. The Co-operative Education Fund shall be administered by a committee constituted by Government for this purpose consisting of following members, namely: -

<b>S. No.</b>	<b>Name of Member</b>	<b>Designation</b>
1.	Registrar	Chairperson
2.	Spl. Registrar or Additional Registrar/Joint Registrar	Member
3.	President or General Secretary, Delhi State Cooperative Union Ltd., 31-Netaji Subhash Marg, Darya Ganj, New Delhi-110002.	Member
4.	CEO, Delhi State Cooperative Union Ltd., 31-Netaji Subhash Marg, Darya Ganj, New Delhi-110002.	Member
5.	Principal, Delhi State Cooperative Training Centre, 66 Tuglakabad, Institutional Area, Batra Hospital, MB Road, New Delhi-110062.	Member
6.	President or Secretary Delhi Coop. Urban Banks Federation C/O Janata Coop. Bank, 32, Netaji Subhash Marg, Darya Ganj, New Delhi-110002.	Member
7.	Managing Director or General Manager, Delhi State Cooperative Union Ltd., 31-Netaji Subhash Marg, Darya Ganj, New Delhi-110002.	Member
8.	Chairman or General Manager, DCHFC Ltd., Khel Gaon, 3/6, August Kranti Marg, New Delhi	Member
9.	Sh. Vijay Singh, Director, Jai Shree Sharda Coop. T/C Society Ltd.	Member
10.	Sh. Prakash Chand, Member, The Vikas Sheel Coop. T/C Society Ltd.	Member
11.	Sh. Sukhbir Singh Panwar, President, Delhi Fruit & Vegetable Consumer Coop. Federation Ltd.	Member

Three representatives from different kind of co-operative societies contributing Education Fund regularly: Member; The term of the committee shall be three years. The five members shall constitute the quorum in a meeting of the committee. The Co-operative Education fund shall be kept with State Bank of India. The Co-operative Education Fund payable by the co-operative societies shall be a charge on the fund of the co-operative society.

**B) Members of Rule 90 Committee:-**

- (1) The Registrar shall recommend the name of such members to conduct draw of lots whose enrolment as a member of the co-operative society has been found proper as per provisions of the Act, these rules, and bylaws of the co-operative society after obtaining the information mentioned in schedule VII. Provided that the Registrar shall recommend the names of members to conduct draw of lots after seeking prior approval of the following committee:-

<b>S.No.</b>	<b>Name of Member</b>	<b>Designation</b>
1.	Secretary Cooperation	Chairperson
2.	Registrar Cooperative Societies	Member
3.	Representative of law and justice Department (Not below the rank of Dy. Secretary)	Member
4.	Representative of Finance Department (Not below the rank of Dy. Secretary)	Member
5.	Special Registrar/Addl. Registrar/Joint Registrar	Member

- (2) In Case, where the allotment of plots or flats has been done contrary to the provision of sub – section (1) of section 77, the Registrar either on a complaint or on his own motion, if satisfied that committee have conducted the draw of lots for allotment of plots or flats contrary to the provisions of the Act and the rules, the Registrar shall send such person or persons, a notice to show cause as the why action should not be initiated under subsection (7) of section 118 of the Act against the committee and why the committee members shall not be debarred from holding any office in the co-operative housing society, with an opportunity to explain within a period of fifteen days. If the Registrar is not satisfied with the reply, the Registrar shall initiate suitable action against the person or persons responsible for the violation of the Act within a period of sixty days. In such an eventuality, in order to run the affairs of the co-operatives housing society till new committee is elected, the Registrar shall appoint an administrator to manage the affairs of the co-operative society, with a responsibility to, run the management of the co-operative society and, conduct election of the committee as per provisions of the Act.
- (3) Every member of a co-operative housing society shall be issued a certificate of occupancy in Form – 16, on fulfilling the terms and conditions as provided in section 76 and the allotment letter issued by the cooperative housing society, within a period of thirty days of receipt of full payment as specified by the co-operative housing society. If a co-operative housing society fails to issue certificate of occupancy within the period of thirty days, on complaint from an affected person the Registrar shall give an opportunity to the cooperative housing society, to explain reasons for non – compliance of the provisions of sub – section (3) of section 77 and if the Registrar is not satisfied from the reply of the co-operative housing society, the Registrar shall appoint a person to obtain information from the cooperative housing society and thereafter advice the co-operative housing society to make compliance forthwith. In case, if the cooperative housing society still fails to comply the advice of the Registrar, it shall be deemed and offence under 7 of section 118 of the Act.

C) **Member Details: Committee of Reconstitution**

S.No.	Name of Member	Designation
1.	Smt. Rashmi Krishanan, (Retd. IAS)	Chairperson
2.	Sh. Naveen Katariya, (Retd. DANICS)	Member
3.	Assistant Registrar (Policy)	Member

D) **Member of “Settlement and Execution Expense Fund Committee** - The Registrar Shall create a fund titled “Settlement and Execution Expense Fund” (here –in after called the fund) which shall be managed and controlled by a committee of following members: -

S.No.	Name of Member	Designation
1.	Registrar Cooperative Societies, GNCTD	Chairperson
2.	General manager, Delhi Cooperative Housing Finance Corporation	Member
3.	Joint Registrar/Additional Registrar	Member
4.	General Manager, Delhi consumers cooperative Wholesale stores limited	Member
5.	Deputy Development Commissioner, GNCTD	Member
6.	General Manager, Delhi State Cooperative Bank	Member
7.	Deputy Registrar Cooperative Societies (Recovery), GNCTD	Member
8.	Account officer, office of Registrar Cooperative Societies, GNCTD	Member
9.	Recovery Officer, Office of Registrar Cooperative Societies, GNCTD	Member