

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF INFORMATION TECHNOLOGY
9TH LEVEL, B-WING, DELHI SECRETARIAT
1ST FLOOR, ESTATE, NEW DELHI -110113.

5756/AdARCS

5/8/13

No. F.10 (153)/2010/IT/ 4660-4884

Dated: 29/7/2013

To

The All HODs /GNCTD / Autonomous Bodies.

Duty No. 2167 Dated: 29/7/13
The Registrar Co-operative Societies
Govt. of Delhi Parliament Street,
New Delhi.

Sub: - Chief Information Officers (CIOs) training programmes for officers of Central and State/UT Governments – Nominations for e-Governance Executive Programme (eGEP).

Sir,

Kindly refer the D.O. letter No. 4(5)/2011/EG-I/V.II dated 13th May, 2013 received from Ministry of Communications and Information Technology, Department of Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi -110003, on the subject cited above, wherein it is mentioned that the Department of Electronics & Information Technology (DeitY) is conducting a nation-wide rollout of the CIO's Training Programme (eGEP) under the following three categories: -

- E-Governance Leadership Programme (eGLP)
- E-Governance Champions Programme (eGCP)
- E-Governance Executive Programme (eGEP)

You are requested to nominate one officer of your department latest by 01/08/2013 for the 2nd Batch CIO's Training Programme for the period between 16th September, 2013 to 5th October, 2013, and 2nd December 2013 to 21st December 2013 to be held at Hyderabad, and including one week for International Training.

Nomination Form and details of Programme have been enclosed.

Yours faithfully,

(VIVEK MITTAL)
DY. SECRETARY (IT)

No. F.10 (153)/2010/IT/

Dated:

Copy for information to: -

1. P.A. to Adml. Secretary (IT), Deptt. Of Information Technology, GNCTD.

(VIVEK MITTAL)
DY. SECRETARY (IT)

174/DR-IV/Comp
6/8/13

Secy (Co-op) / RCS

Adml. RCS

2/8/13/CC
-06/08/2013

6/8

5/8/13

DR (Comp)

Programmer 6.8.13



eGEP | e-Governance
Executive Programme
Commitment to Public Service Delivery

Nomination Form

Completed forms should reach latest by **10-June 2013**

Completed form should be sent by email(scanned copy) to ciotraining@nisg.org with a copy to ankit.verma@negp.gov.in

I) PERSONAL DETAILS

| | |
|-------------------------------|--|
| Title(Dr/Mr/Ms/Mrs) | |
| First Name | |
| Middle Name | |
| Last Name | |
| Date of Birth (dd/mm/yyyy) | |

Details of Present posting

| | |
|--|--|
| Designation | |
| Department | |
| State/UT/Centre | |
| Date of Joining into Government Service (dd/mm/yyyy) | |
| Date of Joining into Present Post (dd/mm/yyyy) | |

Contact Details:

| | | | |
|--|--|--|--|
| Office Tel No. (with STD Code) | | Fax No. (with STD Code) | |
| Mobile No. | | Residential Tel No.(with STD Code) | |
| Official email | | | |
| Personal email | | | |
| Official Postal Address (with PIN Code) | | | |

II) Qualifications

| | |
|---|----|
| Qualification (two highest in chronological order) | 1. |
| | 2. |
| Professional Qualifications | 1 |
| | 2 |
| Any other Certification courses | |

III) EXPERIENCE (Details of previous two postings)

| S.No | Period | | Department | Designation |
|------|--------|----|------------|-------------|
| | From | To | | |
| 1 | | | | |
| 2 | | | | |

Accomplishments and experience in e-Governance Project during your career (Max. 3):

IV) Present e-Governance Project involvement and Role :

PROJECT DETAILS

| | | |
|---|---|--|
| 1 | Name of the Project | |
| 2 | Owner Department(s) | |
| 3 | Your Role in the Project | |
| 4 | Time frame of the Project | |
| | a. Conceptualization | |
| | b. Implementation | |
| 5 | Geographical coverage | |
| | a. Pilot (name the locations) | |
| | b. Roll out | |
| 6 | Total financial outlay of the Project | |
| 7 | Has the financial outlay been approved? | |

V) INTEREST IN CIO e-GOVERNANCE CHAMPIONS PROGRAM

Please state your interest and expectation from CIO e-Governance Champion training programme? (250 words)

Date :

Signature

VI) DETAILS OF NOMINATING AUTHORITY

| | |
|--|--|
| Title(Dr/Mr/Ms/Mrs) | |
| First Name | |
| Middle Name | |
| Last Name | |
| Designation | |
| Office Telephone No. | |
| Fax No. | |
| e-mail | |
| Official Postal Address (with Pin Code) | |
| What is your expectation from the candidate after completion of the training programme | |
| How would you be using the candidate's Knowledge and Skills after completion of the training programme | |

Date

Signature



Department of Electronics & Information Technology
Ministry of Communications & Information Technology
Government of India



e-Governance Executive Programme

About the CIO Programme: As part of its Capacity Building efforts for accelerating the implementation of the National e-Governance Plan (NeGP), the Department of Information Technology (DeITy) has taken a number of initiatives for specialized training of the officers of the Central and State Governments. The CIO's Programme is one such initiative. After the success of pilot batches, two training batches have been successfully completed under the CIO National Roll-out Programme.

The Objective of the Programme: To train selected officers from within Line Ministries/Departments (both at the Centre and States), who are supporting/managing or have been identified to support/manage MMPs under the NeGP or other e-Governance projects and help them understand implementation from the very basic elements to complex issues pertaining to e-Governance project execution.

Likely outcome of the Programme: A talent pool of e-Governance Executives who support and manage e-Governance projects across the country.

Teaching Methodologies

- Classroom interactive sessions
- Field Visits
- Individual/Group assignments

Participant Profile

- Officers in the Centre/State/UT at the level of Under Secretary, Section Officer, Deputy Director, Assistant Director, Tehsil and Block level officer or equivalent with at least 5 years' experience.
- Preference shall be given to nodal officers working/identified to work on the Mission Mode Projects (MMPs) under National or State e-Governance projects.
- Upper Age limit should not exceed 52 years as on 01.01.2013

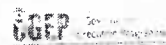
Batch Size : 25 Officers

Duration: 6 Weeks, to be conducted in two phases with a gap of two months in between. Phase I will focus on the basics of e-Governance project management and execution. During phase II, the focus would be on assimilating the learnings and holding the International Best Practices training.

- Video Conference
- Learning Sessions with e-Governance practitioners
- Exposure to International e-overnance Projects
- Project Work & Case Studies

Programme Details :

| | | |
|--|---|--|
|  <p>Batch I Phase I: 1- 20 July, 2013 Phase II: 16 September - 5 October, 2013</p> |  <p>Speakers From Government, Academia, Industry Practitioners and Experts</p> |  <p>Course Fee DeitY Sponsored*</p> <p>*Please refer to section on Logistics</p> |
|  <p>Participant Profile Under Secretary, Section Officer, Dy. Director, Asst. Director, Tehsil and Block level officer or equivalent at the Centre/State/UTs</p> |  <p>Domestic Venue Hyderabad Best Practices Training</p>  <p>Domestic - To be decided International - To be decided</p> |  <p>Contact Person</p> <p>Dr Vashima Shubha vashima@negp.gov.in +91-9810771053 + 91- 011-30481619</p> <p>Ms Sridevi Ayaluri ayaluri.sridevi@nisg.org +91-9866248887 +91-040-66545352</p> |



Course Overview

- e-Governance Project Life Cycle
- Understanding stakeholder Engagement and Project Assessment
- Process Reengineering in Government
- Legal & Policy Framework for IT
- Technology Trends in hardware, software, communications & networks
- Developing Business Models for sustained success
- Understanding concepts of PPP
- Procurement of e-Governance Project
- Managing Contracts and Service Level Agreements
- Cyber Security Management
- Information Security Management
- Managing People for e-Governance Transformations
- Project Management for large e-Governance projects
- Monitoring and Evaluation Tools and Methodologies
- National and International e-Governance Practices

Receipt of applications

Duly filled in application forms of the officers from the Centre/State/UT may be sent to NISG with a copy to NeGD.

Ms Sridevi Ayaluri, DGM, CB & KM
National Institute for Smart Government (NISG)
YSR Bhavan, Financial District, Nanakramguda,
Hyderabad – 500032 Andhra Pradesh.
ayaluri.sridevi@niscg.org



+91 9866248887



Ph : 040-66545352

Fax : 040-66545300

Application Procedure

- Applications are being invited by NeGD.
- More than one nomination can be sent from each Ministry Department. However, the selection committee may limit the number of candidates, keeping in view the need to ensure uniform spread across the country
- Nomination forms are attached and can also be downloaded from www.niscg.org or www.negp.gov.in
- The Nominating department shall communicate the approval of the competent authority for undertaking the international study tour.

Logistics

- All training arrangements including boarding, lodging and local & international travel will be made by NISG. However, the following expenses will be borne by the respective departments.
 - Travel expense of the participants to reach the training venue and back to their headquarters
 - DA/Per diem allowance for the International training
- All travel for Best Practices Training, Domestic & International, will be by economy class only.
- Spouse/family/guests will not be allowed to accompany the participants during any part of the training programme.

Calendar for eGEP Programme:

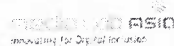
| | |
|----|---|
| I | Phase I : 1 - 20 July, 2013 Phase II: 16 September - 5 October, 2013 |
| II | Phase I : 23 September - 12 October, 2013 Phase II : 2 - 21 December, 2013 |



"I wish this programme would have started earlier. It would have been much better for me in my projects. Never late; CIO training programme has helped me very much in understanding the e-Governance issues" - Mr Dipankar Sahu, Asst. Commissioner (IT), Commercial Tax



Department of Electronics & Information Technology
Ministry of Communications & Information Technology
Electronics Niketan, 6 CGO Complex, New Delhi-110 003.
Website: www.mit.gov.in



National e-Governance Division
Department of Information Technology, Govt. of India,
4th Floor, Electronics Niketan, 6 CGO Complex,
Lodhi Road, New Delhi - 110003 | +91-11-30481822
F + 91 -11-30481611, Website: www.negp.gov.in



National Institute for
Smart Government

YSR Bhavan, Financial District, Nanakramguda,
Hyderabad - 500032 Andhra Pradesh.
Ph: 040-66545352, Fax: 040-66545300,
Website: www.niscg.org

JIV GAUBA, IAS
Additional Secretary
Tel No.: 24363114
Fax No: 24363119
Email: asegov@nic.in



भारत सरकार
GOVERNMENT OF INDIA
सूचना और संचार प्रौद्योगिकी विभाग
MINISTRY OF COMMUNICATIONS AND
INFORMATION TECHNOLOGY
सूचना प्रौद्योगिकी विभाग
DEPARTMENT OF INFORMATION TECHNOLOGY
इलेक्ट्रॉनिक्स निकेतन
ELECTRONICS NIKETAN
6, सी.जी.ओ. कॉम्प्लेक्स / 6, C.G.O. COMPLEX
नई दिल्ली / New Delhi-110003
Website : www.mit.gov.in

4(5)/2011/EG 1/V.II

दिनांक/Dated: 13th May, 2013

Dear Sir/Madam,

Subject: Chief Information Officers (CIOs) training programmes for officers of Central and State/UT Governments – Nominations for e-Governance Executive Programme (eGEP)

As part of its Capacity Building efforts for accelerating the implementation of the National e-Governance Plan (NeGP), the Department of Electronics and Information Technology (DeitY) is conducting specialized training programmes for the officers of Central and State/UT Governments. The Chief Information Officers' (CIOs') Training Programme is one such comprehensive programme designed to build the knowledge and skills of selected officers who are leading or have been identified to lead **e-Governance Mission Mode Projects (MMPs)** under NeGP and other e-Governance projects in the Central Ministries/Departments or States/UTs.

2. National e-Governance Division (NeGD) under the DeitY has formulated a nation-wide rollout of the CIOs' Training Programme under the following three categories: **e-Governance Leadership Programme (eGLP)**, **e-Governance Champions Programme (eGCP)** and **e-Governance Executive Programme (eGEP)**. The National Institute for Smart Government (NISG) is the executing agency for organizing these training programmes. One programme each under eGLP and eGCP have already been organized successfully.

3. It is now proposed to conduct 2 batches of the 6 week eGEP training programme for Government officers who are involved in the implementation of e-Governance projects at the National or State level. Each batch of the 6-week eGEP training programme will be conducted over 2 phases of 3-weeks each, with a 2-month break between the phases. During the break, each participant would be required to take up an e-Governance project in his or her Department and share the learning from the project in the second phase.



राष्ट्रीय ई-गवर्नेंस योजना
National e-Governance Plan

Public services closer home