

**OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OLD COURT BUILDING, PARLIAMENT STREET, NEW DELHI**

No. F.2/RCS/CT/ 109

Dated: 18/02/2009

To

RCS Office Website

Sub: Supply of Stationery items/Computer Consumables – quotation of rates

Sr.No.	Item	Brand	Quantity
1	Bucket 30 Lts	Polyset	25 pcs
2	Cell (Pencil)	Novino/Nippo Gold	72 pcs
3	Cup & Saucer	UPC/Palm	40 sets
4	Duster White 24 x 24	White Duster	400 pcs
5	Electric Tube Light 28 W	Phillips	100 pcs
6	Electric Tube Light 11 W	Philips	25 Pcs
7	Glass Ordinary	Yera	250 pcs
8	Glass Officers	Yera	150pcs
9	Mayur Jug (05 lts)	Mayur	50 pcs
10	Toilet Soap	Lux/Hamam	100 pcs
11	Liquid soap		24 pcs.
12	Towel (big size)	Bombay Dyieng	40 pcs
13	Towel (Small)	Bombay Dyieng	25 pcs
14	Vim Powder	Vim	20 Kg
15	Water Jug	Polyset	100 pcs
16	Duster Big 36 x 36	White Duster	500 pcs
17	Awl Pin	Bell	100 pkts
18	Attendance Register	Neelgagan	50 pcs
19	Ball Pen	Reynolds	2500 pcs
20	Cello Tape 2'	Tixo	36 pcs
21	Dustbin Bucket type	polyset	100 pcs
22	File board 10 x 14	Very good quality	7500 pcs
23	File Cover(printed)10x14	450 GSM	5000 pcs
24	Photo copy paper(A4)	J.K. Red	400 Reams
25	Gum Stick	Camlin	100 pcs
26	Highlighter	Luxor	50 pcs
27	Note sheet Pad	Sunbeam	300 pad
28	Pilot pen	Luxor	100 pcs
29	Pin cushion	Kangaroo	150 pcs
30	Peon Book	Saraswati	150 pcs
31	Ruled Register (4Q)	Saraswati	150 pcs
32	Short hand note book	Saraswati	100 pcs
33	Stapler small	Kangaroo	100 pcs
34	Stapler pin small	Kangaroo	200 pcs
35	Tag (White)6 inches	very good quality	200 bundles
36	Slip pad No. 33 160 pages	Neel gagan	150 pcs
37	Dak Pad	Neel gagan	200 pcs
38	Envelops SE5 White	70 GSM	5000 pcs
39	Envelop SE 6 White	70 GSM	5000 pcs
40	Envelop SE 7	70 GSM	2000 pcs
41	Envelop SE 8	70 GSM	2000 pcs
42	Pencil Soft	Natraj	100 pcs
43	Computer paper(JK)	10x12x2	10 reams
44	Diary Register 8q	Neelgagan	200 pcs

45	Despatch Register 8q	Neelgagan	2 00 pcs
46	Correcting Fluid	(Kores)	50 pcs
47	GAR 6	Good quality	50 pad
48	Self stick pad 2x3 coloured	post it	50 pad
49	Self stick pad 3x3	post it	20 pad
50	Envelop SE 5 Window	70 GSM	5000 pcs
51	Stamp pad	Chelpark	50 pcs
52	Scale plastic	Kangaroo	50 pcs
53	File Cover (ordinary)	450 GSM	3000 pcs
54	Uniball pen	uniball	50 pcs
55	Asstt Diary 4q	Saraswati	50 pcs
56	Extension cords 3 plugs	Ramson	20 pcs
57	Wall Clock	Ajanta	20 pcs
58	Gum bottle 200 MI	Camlin	150 pcs
59	Poker	Good quality	100 pcs
60	photocopy paper(FS)	J.K. Red	150 reams
61	Lock		6 Pcs
62	Room Freshner		25 No.
63	CD Writable (50 Pack) with Paper Cover	hp	50 No.
64	CD RE-Writable (25 Pack)with Paper Cover	hp	25 No.
65	DVD Writable 4.7GB with Paper Cover		25 No.
66	Cartridge 5550 Black	hp	2 No.
67	Cartridge 5550 Colour	hp	2 No.
68	Cartridge 640 Black	hp	2 No.
69	Cartridge 640 Colour	hp	2 No.
70	Cartridge 810 Black	hp	4 No.
71	Cartridge 810 Colour	hp	4 No.
72	Cartridge 3550 Black	hp	10 No.
73	Cartridge 3550 Colour	hp	3 No.
74	Cartridge 15A	hp	6 No.
75	Cartridge 12A	hp	20 No.
76	Cartridge 6L	hp	2 No.
77	Cartridge 10 No. Black	hp	4 No.
78	Cartridge 11 No. Yellow	hp	4 No.
79	Cartridge 11 No. Magenta	hp	4 No.
80	Cartridge 11 No. Cyan	hp	4 No.
81	UPS Battery 12 Volts 7AH	hp	40 No.
82	Printer head yellow (4813A)	hp	4 No.
83	Printer head cyan (4811A)	hp	4 No.
84	Printer head magenta (4812A)	hp	4 No.
85	Printer head black (4810A)		4 No.
86	Network Cable CAT 5e (300 Mtr. Box)		1 No.
87	Cartridge 755 3A		2 No.
88	Dot Matrix Printer head LQ 1070 + DX		1 No.
89	Dot Matrix printer LQ 1070+ DX Ribbon		2 No.

Your bid/quotation should reach the undersigned for consideration latest by 10/03/2009

Yours faithfully

Sd/-
(R.M. SINGH)
SUPDT. (CT)